

1. Introduction of the course "Introduction to Humanitarian Operations".

Following students' articles presentations to the class, group discussion and revision of the following articles (non-exhaustive list)

- Transition and role of INGOs;
- Local perception of international engagement in fragile state;
- Review of 'In the Eyes of Others/ How People in Crises Perceive Humanitarian Aid';
- The legal framework of humanitarian access in armed conflict;
- Do ethics matter in humanitarian studies?;
- L'action humanitaire entre le crime et la justice (pages from 43 to 52);
- Politique étrangère et action humanitaire;
- The politics of the humanitarian aid;
- Public communication strategies in international humanitarian organizations;
- Le dilemme inévitable de l'action humanitaire.

As reference: resolution of General Assembly of UN n. 46/182 and the Universal declaration of Human rights. Duration: about 2,5 hrs.

2. Workshop on humanitarian principles guiding the humanitarian action and their challenges: a case study - Duration: about 2,5 hrs.
3. Glance at humanitarian careers: description of the professional profiles usually requested by INGOs and international organisations. Insight into the professional profiles duties, responsibilities, minimum job requirements, etc. Brief introduction to a standard recruitment process within INGOs and IOs. Duration 2 about hrs.
4. Introduction to humanitarian logistics. It is divided into different subjects such as: introduction to logistics, asset management, fleet management, logistic assessment and planning, supply chain/cold supply chain (procurement, warehousing and distribution), transports and customs, monitoring and evaluation. Logistic case exercise/scenario. Duration about 3 hrs.
5. Introduction to security management humanitarian crisis contexts: introduction to security, its purpose followed by few case studies. Session on usage of main tools and procedures such as communications, evacuation planning, risk and threat assessment, safety and security briefings, convoy procedures, weapon contamination, awareness land mine, hostage survival, ambush and car jacking. Duration about 5 hrs.
6. Introduction to operations management in emergencies: it will be presented how an INGO working in an emergency context is usually structured from management perspective. Duration about 2 hrs.
7. Introduction to Sphere handbook and minimum standards in humanitarian action: Sphere Project (<http://www.sphereproject.org/>) is an handbook which aim is to improve and harmonise the humanitarian response in case of natural disasters, war scenario, or humanitarian crisis. Duration about 2 hr.
8. Introduction to need assessment. How to carry out a need assessment in different contexts in addition to some tools available for data collection, stake holders analysis, and information gathering to conduct assessments and prepare baseline for humanitarian work in the field. Duration about 2 hrs.
9. Case study on management of refugees'/IDPs camp. Duration about 3 hrs.
10. Introduction to project cycle management. Intended to provide basic knowledge on how to compose a project proposal to be submitted to donors to attract fundings. Duration about 5 hrs.
11. Skimming through the course done, round table to answer to students' feedback, doubts, questions related to the course topics as well as few practical tips to before beginning a field work. Duration about 1 hr.s